Early Learning Childcare Policies- Review Dates

Policy Title	Date	Revision	Revised by	Date for Next Review
E1. Behaviour Guidance	11/04/2016	Created	Tammy Rowed	Aug- 2028
	31/08/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E2. Child Safe Environment	14/10/2020	Created	Leanne Lee-Ack	Aug- 2028
	25/10/2020	Reviewed for consistency with CCC Policy & Procedure Manual	Catriona O'Neill	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E3. Childcare Code of Conduct	10/10/2013	Created	Tammy Rowed	Aug- 2028
	27/10/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E4. Confidentiality and Guidelines Policy	10/10/2013	Created	Tammy Rowed	Aug- 2028
	05/11/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E5. Dropping and picking up of Children	10/10/2013	Created	Tammy Rowed	Aug- 2028
	26/04/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E6. Environmental Sustainability	14/09/2020	Created	Leanne Lee-Ack	Aug- 2028
	19/09/2020	Reviewed for consistency with CCC Policy & Procedure Manual	Catriona O'Neill	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E7. Fees	10/10/2013	Created	Tammy Rowed	Aug- 2028
	24/08/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E8. Interactions with Children	10/10/2013	Created	Tammy Rowed	Aug- 2028
	24/08/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	

E9. Governance and Management	10/10/2013	Created	Tammy Rowed	Aug- 2028
	20/10/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E10. Dealing with Infectious Diseases and Including minimum exclusion periods	10/10/2013	Created	Tammy Rowed	Aug- 2028
	25/09/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E11. Parental Complaints	10/10/2013	Created	Tammy Rowed	Aug- 2028
	20/10/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E12. Responding to Medical Conditions - including anaphylaxis, allergies, asthma & diabetes	10/10/2013	Created	Tammy Rowed	Aug- 2028
	13/11/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E13. Child Safe and Wellbeing	10/05/2023	Created	Leanne Lee-Ack	Aug- 2028
	07/03/2024	Reviewed and updated	Leanne Lee-Ack	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E14. Water Safety	14/12/2024	Created	Leanne Lee-Ack	Aug- 2028
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E15. Incident, Injury, Trauma, and Illness	10/10/2013	Created	Tammy Rowed	Aug- 2028
	14/09/2020	Updated	Leanne Lee-Ack	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E16. Sun Smart	10/10/2013	Created	Tammy Rowed	Aug- 2028
	11/09/2017	Updated	Kathy Brown	
	29/08/2025	Reviewed & Updated	Leanne Lee-Ack	
E17. Emergency and Evacuation	10/10/2022	Created	Leanne Lee-Ack	Aug- 2028
	11/11/2024	Reviewed and updated	Leanne Lee-Ack	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	

E18. Determining Responsible Person	12/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	11/11/2024	Reviewed and updated	Leanne Lee-Ack	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E19. Relaxation and Sleep	12/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/12/2024	Reviewed and updated	Leanne Lee-Ack	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E20. Nutrition, Oral Health, and Active Play	12/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Reviewed and updated	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E21. Inclusion and Equity	12/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Reviewed and updated	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E22. Enrolment and Orientation	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Reviewed and updated	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E23. Workplace Health and Safety	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Reviewed and updated	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E24. Acceptance and Refusal of Authorisations	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	

E25. Administration of Medication	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E26. Administration of First Aid	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E27. Excursions and Incursions	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E28. Staffing	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E29. Participation of Volunteers and Students	26/04/2024	Created	Huan-Ming Cholinski	Aug- 2028
	14/06/2024	Revised	Huan-Ming Cholinski	
	29/08/2025	Reviewed and updated	Leanne Lee-Ack	
E30. Road Safety Education and Safe Transport	28/08/2025	Created	Leanne Lee-Ack	Aug- 2028
E31. Tobacco, Alcohol and other Drugs	31/08/2025	Created	Leanne Lee-Ack	Aug- 2028
E32. Safe use of Digital Technologies and Online Environments Policy	08/09/2025	Created	Leanne Lee-Ack	Sep- 2028